



Harriet Alexander Field

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Airport Advisory Board Meeting Minutes September 29, 2022 9:00 a.m.

The meeting was Called to Order at 9:07 by Manager Zech Papp. Those in attendance, in person, were Jerry Cunningham, Dennis Dempsey, Jim Dickson, Rob Dubin, Rusty Granzella, Mike Phelps, Jim Barker, and Zech Papp. Joining the meeting via zoom were Brandy Coscarella and Dan Smith.

Rob Dubin moved to Approve August 24th, 2022 Meeting Minutes. Jerry Cunningham seconded the motion. All approved.

Public Comments- None

New Business

Manager Papp shared information on Access Road Bid Selection. The recommendation for PMS Paving to take forward for BOCC consideration was discussed. Rob Dubin moved to accept the bid from PMS Paving. Jim Barker seconded the motion. All approved.

Old Business

2023 Projects and Budget were discussed. Manager Papp led the discussion including the topics of an Air Show, Full Time/Part Time Employees, AWOS project completion, shop expansion, and the pace of projects expected to be a bit slower compared to this year. Board stipends, historically donated to the Air Show fund, were discussed and secretary Coscarella will follow up to find out more from the Finance Dept. Land Acquisition has gone through. There is a CIP/FAA meeting Tue Oct 4.

Manager Papp updated those in attendance on the Hangar Inspections, stating they are done and were more painless than expected.

Manager Papp updated all on the DIA Surplus Equipment Sale- stating the front end loader and skid steer have arrived, along with the included box plow.

Terminal Concept Design and Cost Estimate- Manager Papp will be reaching out again to D2C following the initial meeting.



Runway Crack Fill Seal Coat Re-Stripe Project- The airport was closed the previous week and the project is pretty much done, in spite of 2 days of rain. The final punch list is slated for completion on Friday

AWOS Project- Manager Papp spoke about the challenges presented by the FAA guidelines within 1000 feet of the AWOS. The Engineers are working with Dibble.

Manager Papp updated all on Hangar Developments.

Airport Funded Projects - The Shop Expansion was pushed to 2023. With the paving of access roads, there will also be a plan to do some storm water mitigation.

Manager's Report – Manager Papp update all on the Activities during last month; statistics of prior months; updates; other projects. Manager Papp will be unavailable until October 25th following his wedding on Saturday. Secretary Coscarella has the Oct agenda for the 26th and will share it out.

Rob Dubin moved to Adjourn. Dennis Dempsey seconded the motion and the meeting was adjourned at 9:47 am.

Respectfully submitted,

Brandy Coscarella, Secretary to the Airport Board

