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Airport Advisory Board Meeting Minutes January 25 2023 9:00 a.m.

The meeting was Called to Order at 9:02 by Steve Bush. Those in attendance, in person, were Charlie Collman, Dennis Dempsey, Jim Dickson, Steve Bush, Justin Critelli, Rob Dubin, P.T. Wood, Mike Phelps, Brandy Coscarella, Ethan Smith, and Zech Papp. Joining the meeting via zoom were Bob Christiansen, Jerry Cunningham, and Daniel Smith.

Dennis Dempsey moved to approve the November 16th, 2022 Meeting Minutes. Steve Bush seconded the motion. All approved.

Public Comments- Manager Papp noted that William DeLay has called him and expressed interest in serving on the Airport Board. Mr. DeLay has been appointed to the Transportation Advisory Committee. Administrator Christiansen answered a question about the functions of the Transportation Advisory Committee.

P.T. Wood was introduced as the new County Commissioner. He is now the BOCC representative to the Airport Board.

New Business

The 2023 Schedule was discussed and agreed upon, as follows (4th Wednesdays except *, 9am):

February 22 2023

March 22 2023

April 26 2023

May 24 2023

June 28 2023

July 26 2023

August 23 2023

September 13 2023 * to finalize 9/16 Air Show

October 25 2023

November 15 2023 *due to Holiday

December 20 203 *due to Holiday, if needed

2023 Projects were outlined by Manager Papp- specifically the completion of the AWOS project and the upcoming Shop Expansion. Discussion included the topics of finance and funding, infrastructure and power needs and challenges, and historical notes as related to these projects.



The 2023 Air Show was discussed by the Board. It is scheduled for September 16, 2023. The date has not yet been published but seems to work for the necessary parties. Dennis will work on a Power Point for donations. Manager Papp noted there is \$15,000 in the general fund earmarked for the Air Show. The cost is estimated to be \$25,000- \$30,000. Typically the show includes three performers. The Knights of Columbus Breakfast was discussed. Manager Papp was not sure if the Payable Department had transferred the stipends into the account- Mrs. Coscarella will follow up. Flyers and Marketing to follow.

The Mountain Mail report of the 17th City Council meeting was discussed. Manager Papp had spoken to Harald Kasper about his comments, explaining to Mr. Kasper how the 40 year leases work in relation to construction of the hangars and taxation. Discussion followed. An opportunity for education of the public on this topics has presented itself and Manager Papp will get that info to City Councilman Airport Board Representative Justin Critelli to share with Mr. Kasper.

Old Business

2022 Recap- 2022 will be remembered as perhaps the busiest project year for the airport since its inception, with approximately \$1.2 million in projects with both grant and local funding. Highlights included the City Council/BOCC Education Day, purchase of the cinder block hangar, concept design and cost estimate for the new hangar building, Cack Fill Seal and Runway Project, Parking Lot improvements, start of the AWOS project, and the building of access roads and two taxiways.

Hangar Updates were provided.

The Land Acquisition has secured the runway protection zone. A future need was noted as the purchase of land on the East end of the Airport.

2024 and 2025 State Grant plans were also brought up by Manager Papp.

The Fuel Farm was discussed, including the fact that it is 43 years old. The cost to replace it is estimated at \$1.2 million.

Equipment purchase possibility was discussed, with the mention of potentially needing to update Fuel Trucks. The DIA surplus equipment sale may be an opportunity again in 2023.

The main focus is expanding the taxiway.

Tier of ranking was discussed, as it helps with discretionary grants.

Once Manager Papp gets the packet back on the Terminal Concept and Design, he will prepare a presentation to be shared with the BOCC and City Council. Items to include were comparisons of revenue it would generate and economic impacts. The terminal would be a public-private partnership. It will help to have county and city insights.



Centennial Airport was used as an example. The possibility of having a flight school was also mentioned.

Manager Papp stated, in regards to future hangar development, he has letters of interest but no signed leases.

Manager's Report – Manager Papp reported that over 69,000 gallons of fuel were sold in 2022, making it a record year without a fire event.

Manager Papp also spoke about Ethan replacing Dave full time at the end of 2022 when Dave retired. Personnel was discussed as Manager Papp and his wife are expecting a child in early April and he is anticipating paternity leave. He plans to have the summer part time position hired and trained in March to help cover that.

There being no further business, Rob Dubin moved to adjourn at 10:01am.

Respectfully submitted,

Brandy Coscarella, Secretary to the Airport Board