



Airport Advisory Board Meeting Minutes – May 24, 2023 9:00 a.m.

The meeting was Called to Order at 9:01am by Airport Manager Zech Papp. Those in attendance included Manager Papp, Ethan Smith, Brandy Coscarella, Don Reimer, Jerry Cunningham, Rob Dubin, Jim Dickson, Dennis Dempsey, and Charlie Collman. Beth Helmke joined the meeting in progress via zoom.

Jerry Cunningham moved to approve the April 26, 2023 Meeting Minutes. Rob Dubin seconded the motion. All approved.

Public Comments- Don Reimer introduced himself as the new County Administrator.

New Business – FAA Inspection- This occurred last week with Paulette. Frequency for these inspections was discussed, as well as a correction made to the drop off in asphalt.

Old Business- 2023 Projects were reviewed and updated including:

AWOS Project- This project has been approved by both the city and county and is currently awaiting city signatures. The airport will not be closed during the project. The current AWOS has been repaired with a loaner wind sensor, saving us \$17K. We are shooting for completion in October.

Shop Expansion- LM Kersting is working on a new bid. Regardless of it this it will be a 2024 project, but Zech is hoping to get the steel ordered this year.

Flight Instructor and Rental Aircraft- Going good with 33 hours flown last month. This is generating a lot of interest and there may be potential for a second instructor. Zech is working on renegotiating the rate for plane rental and the possibility of a second plane. This has been good for the airport and the community.

Fuel Farm- The below ground monitoring has been repaired. Discussion included the estimated cost of replacement, budgeting options for 2024/2025, state and federal funds unavailable for this project, and no leakage on current tanks but they lack inspection ports as they were installed in 1979. Monitoring was also discussed.

Terminal Concept Design and Cost Estimate- The cost estimate came in high. They are reworking the numbers. A second cost estimate is forthcoming. The value of the upgrade was discussed, as well as financing and grant possibilities. The potential for future growth was explained by Zech. Possible bond logistics were discussed, as well as the potential for future land purchase.

Manager's Report- Fuel sales are in line with 2022 and have already seen an increase heading into summer. Pricing of fuel was discussed. Additionally, Jamison started and is working 3 days a week.

There being no further business, Rob Dubin moved to adjourn at 9:37 am. Those involved in planning the air show stayed to discuss logistics.

Respectfully submitted,

Brandy Coscarella, Secretary to the Airport Board