Chaffee County Commissioners Meeting
January 2, 2024

These minutes have been taken remotely via Zoom. Some County staff, representatives from other governments and government agencies, and others from the public may attend, including participating in the public hearing portion of the meeting, remotely via Zoom.

A. Call to Order

The regular meeting of the Board of Commissioners was held on January 2, 2024, at the Chaffee County Courthouse. Board members present were Chair Keith Baker, Commissioner Greg Felt, and Commissioner P. T. Wood.

Others present in person were Deputy County Administrator Beth Helmke, Director of Finance Dan Short, County Attorney Daniel Tom, Planning Director Miles Cottom, and EMS Director Josh Hadley.

Others present remotely were Assistant County Attorney Lynda Knowles, Planning Manager Garry Baker, Planner Brandon Wolff, and Deputy County Clerk Barbara Tidd.

1. Pledge of Allegiance
Following the Pledge of Allegiance, Chair Baker called the meeting to order at 9:02 a.m.

2. Approve Agenda
Commissioner Wood moved to approve the Agenda. Commissioner Felt seconded the motion. The motion carried unanimously.

3. Review Public Meeting List
The Board reviewed the public meeting list.

4. Public Comment
Chair Baker asked for public comment stating that this is an opportunity for members of the public to express their views on topics that are *not* on the Agenda, and, therefore, Commissioners do not normally engage in a back-and-forth discussion or respond to questions during public comment.

He stated that:

- the Board of Commissioners (BOCC) cannot take public comment on an item that is scheduled or likely to be scheduled for a quasi-judicial hearing before the BOCC;
- the BOCC or a staff member may reply later, using contact information provided on the sign-up sheet;
- by making voluntary public comment, you are agreeing to speak only what you know to be true and are going to follow normal rules of civility in conducting public business;
- we expect the best from people and try to embody that ourselves, by being professional and civil, and we hope you will do the same.
- you'll have up to 3 minutes to speak, and when called upon, please come to the mic and speak your name and address for the record.

He further stated to address all your comments to the County Commissioners. In other words, do not address applicants, previous speakers, or other members of the audience. People in the room will speak first.

If you're online and wish to speak, please use the raise hand function on zoom, the chat function, or unmute and speak decisively.

Public Comment was given by:
Jayne McCracken, 16165 Burt Gulch Rd., Buena Vista.
Silence Weeks, 15200 County Rd. 353c, Buena Vista.

Chair Baker and Commissioner Wood addressed the public in response to public comment.

B. Minutes for Approval

1. Consider for approval the Minutes of the December 12, 2023 Regular Meeting

Commissioner Felt requested that the minutes be amended regarding the motion in item G.7. striking the word, 'potential' in the following sentence:

> Commissioner Wood moved to approve a Letter of Support for up to $1,000,000 in contributions to the City of Salida's South Ark Neighborhood development, contingent upon the City and the County adopting a Memorandum of Understanding outlining the specific terms, including, but not limited to Maintenance and Pre-Annexation Agreements for County Roads 104 and 107, requirements for connectivity between County Road 104 and County Road 107, and the ~~potential~~ cost reimbursement to the County for future tie-ins to the infrastructure and the overall reduction in cost for the project based on additional grants received.

Commissioner Felt moved to approve the minutes of the December 12, 2023 Commissioners' regular meeting as amended striking the word 'potential' in the motion in item G.7. Commissioner Wood seconded the motion. The motion carried unanimously.

C. Contracts/Grant Consideration

1. Consider for approval the agreement with 50 West Productions for $78,000 to provide video production services to Chaffee County Visitors Bureau in 2024 - Lynda Knowles & Scott Peterson

Attorney Tom and Deputy County Administrator Helmke addressed the Board to consider for approval the Contract with 50West Productions for $78,000 to provide video production services to Chaffee County Visitors Bureau in 2024.

Discussion ensued.

Commissioner Felt moved to approve the Chaffee County Services Contract with 50West Productions, LLC in the amount of $78,000 to provide video production services to the Chaffee County Visitors Bureau in 2024. Commissioner Wood seconded the motion. The motion carried unanimously.

2. Consider for approval the engagement with Scott C. Wright, Certified Public Accountant, for professional services related to the 2023 Audit - Dan Short

   Director Short addressed the Board to consider approval of the engagement with Scott C. Wright, Certified Public Accountant, for professional services related to the 2023 Audit as presented in Wright's December 4, 2023 letter to the Board.

   Chair Baker commented.
   Discussion ensued.

   Commissioner Wood moved to approve the engagement with Scott C. Wright, Certified Public Accountant, for professional services related to the 2023 Audit as presented in Wright's December 4, 2023 letter to the Board. Commissioner Felt seconded the motion. The motion carried unanimously.

D. Consent Agenda

Commissioner Felt moved to approve the Consent Agenda. Commissioner Wood seconded the motion. The motion carried unanimously.

1. Pay the Bills

2. Acknowledge the Treasurer's Monthly Report for November 2023

E. Hearing Consent Agenda- Agenda Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Agenda. These items, if approved, will include signing authority to the Chair of the Board on the related Resolution(s).

Chair Baker stated that these items are those that would normally require a hearing, but no public testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Agenda. These items, if approved, will include signing authority to the Chair of the Board on the related Resolution(s).

Chair Baker stated that immediately prior to the meeting, David Johnson indicated he had no testimony.

Commissioner Wood moved to approve the Hearing Consent Agenda. Commissioner Felt seconded the motion. The motion carried unanimously.

1. **Name of Project:** Johnson-Hamilton Boundary Line Adjustment
   Applicants: David Johnson/Susan Hamilton
   Location: 11376 and 11324 Centerville Way
   Zone: Rural
   Request: To adjust a lot line between two lots. Lot 24-A will be 2.3 acres, and Lot 23-A will be 4.02

acres
Planner: Garry Baker / gbaker@chaffeecountry.org / 719-530-5572

2. **Name of Project:** Hamilton-Cordova Boundary Line Adjustment
Applicants: Susan A. Hamilton and Anna Rose Cordova
Location: 18010 Highway 285 and 11605 Centerville Way
Zone: Rural
Request: This request is a boundary line adjustment to enlarge Tract 1-A to 6.36 acres. Lot 25-A will be 2.845 acres in size after the boundary line adjustment.
Planner: Garry Baker / gbaker@chaffeecountry.org / 719-530-5572

F. Regular Agenda Items

1. Consider for Approval Resolution 2024-02 Designating the Public Website for Posting Meeting Notices, Designating Exigent and Emergency Posting Place and Adopting the Schedule for Regular Meetings in 2024

Attorney Tom addressed the Board to consider for approval **RESOLUTION 2024-02 DESIGNATING THE PUBLIC WEBSITE FOR POSTING MEETING NOTICES, DESIGNATING EXIGENT AND EMERGENCY POSTING PLACE AND ADOPTING THE SCHEDULE FOR REGULAR MEETINGS IN 2024**.

Commissioner Wood moved to approve **RESOLUTION 2024-02 DESIGNATING THE PUBLIC WEBSITE FOR POSTING MEETING NOTICES, DESIGNATING EXIGENT AND EMERGENCY POSTING PLACE AND ADOPTING THE SCHEDULE FOR REGULAR MEETINGS IN 2024**. Commissioner Felt seconded the motion. The motion carried unanimously.

2. Buena Vista Childcare Needs Assessment & "Design Lab" Participation in CDEC EPIC Program - Helmke; Katy Welter of Watershed, Inc; Lisa Yates, Superintendent, Buena Vista School District

Deputy County Administrator Helmke introduced Buena Vista School District Superintendent Lisa Yates and Watershed, Inc. President Katy Welter.

Yates and Welter addressed the Board to consider Buena Vista Childcare Needs Assessment & "Design Lab" Participation in CDEC EPIC Program.

Helmke addressed the Board.
Welter and Yates responded to Commissioners' questions.

Discussion ensued.

Commissioner Wood moved for the Chaffee County Government to participate in the Colorado Executives Investing in Children (EPIC) Design Lab program as a collaborating employer for childcare needs assessments and analyses with no financial contribution or binding relationship implied or committed at this time. Commissioner Felt seconded the motion. The motion carried unanimously.

3. Consider Resolution 2024-03 Regarding Ambulance Relicensing - Josh Hadley

Director Hadley addressed the Board to consider **RESOLUTION 2024-03 RESOLUTION APPROVING THE RENEWAL OF THE AMBULANCE SERVICE LICENSE FOR CHAFFEE COUNTY EMS AND ISSUANCE OF AMBULANCE VEHICLE PERMITS FOR FIVE AMBULANCES OPERATED BY CHAFFEE COUNTY EMS.**

Director Hadley responded to Director Short, Attorney Tom, and Commissioner's questions.

Commissioner Felt moved to approve **RESOLUTION 2024-03 RESOLUTION APPROVING THE RENEWAL OF THE AMBULANCE SERVICE LICENSE FOR CHAFFEE COUNTY EMS AND ISSUANCE OF AMBULANCE VEHICLE PERMITS FOR FIVE AMBULANCES OPERATED BY CHAFFEE COUNTY EMS.** Commissioner Wood seconded the motion. The motion carried unanimously.

4. Consider Appointment of Beth Helmke to Inaugural county-seat on Salida Sustainability Committee - Don Reimer

County Deputy Administrator Helmke addressed the Board to consider the appointment of Beth Helmke to the inaugural County seat on the Salida Sustainability Committee as recommended by County Administrator Reimer.

Helmke responded to Commissioner's question.

Discussion ensued.

Commissioner Wood moved to appoint Beth Helmke, Chaffee County Deputy Administrator, as the Chaffee County representative member on the Salida Sustainability Committee, per 2023 Salida Ordinance No 15, for a term beginning in January 2024. Commissioner Felt seconded the motion. The motion carried unanimously.

5. Consider Acceptance of Certain Land Use Applications for Properties Transitioning from Short-Term Rental to Commercial Use Under Temporary Moratorium - Miles Cottom

Director Cottom addressed the Board to consider acceptance of certain Land Use Applications for properties transitioning from Short-Term Rental to Commercial Use under the Temporary Moratorium.

Discussion ensued during which Cottom spoke.

Commissioner Felt moved to accept the staff recommendation to approve the Planning Department to accept certain land use applications that require a Limited or Major Impact Review for properties currently operating as a licensed Short-Term Rental changing to a commercial lodging-related use of a Campground, Guest Ranch, Hotel & Motel (Major or Minor), or Resort. Commissioner Wood seconded the motion. The motion carried unanimously.

G. Active Projects

H. Adjourn

Commissioner Wood moved to adjourn the meeting. Commissioner Felt seconded the motion. The motion carried unanimously. The meeting was adjourned at 10:32 a.m.

Attest:

Lori Mitchell, County Clerk