



Chaffee County Commissioners Meeting  
March 12, 2024

These minutes have been taken remotely via Zoom. Some County staff, representatives from other governments and government agencies, and others from the public may attend, including participating in the public hearing portion of the meeting, remotely via Zoom.

**A. Call to Order**

The regular meeting of the Board of Commissioners was held on March 12, 2024, at the Chaffee County Courthouse. Board members present were Chair P. T. Wood, Commissioner Keith Baker, and Commissioner Greg Felt.

Others present in person were County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Director of Finance Dan Short, County Attorney Daniel Tom, and Planning Director Miles Cottom.

Others present remotely were Deputy County Attorney Lynda Knowles and Deputy County Clerk Barbara Tidd.

1. Pledge of Allegiance

Following the Pledge of Allegiance, Chair Wood called the meeting to order at 9:00 a.m.

2. Approve Agenda

Commissioner Baker moved to approve the Agenda as published. Commissioner Felt seconded the motion. The motion carried unanimously.

3. Review Public Meeting List

The Board reviewed the public meeting list.

- Discuss November 5, 2024 Meeting date – See following Public Comment below.

4. Public Comment

Chair Wood asked for public comment. He stated that you'll have up to 3 minutes to speak, and please give your name and address for the record.

Public Comment was given by:

Joe Cooper, 9325 County Rd. 160, Salida. Commissioners Felt and Wood responded to Cooper's comment.

Alan Seeling, 29275 CR 368a, Buena Vista.

Following Public Comment, Administrator Reimer addressed the Board regarding the November 5, 2024 meeting date.

Discussion ensued regarding changing the date of this meeting because it is the date of the general election in a presidential election year. By consensus, the November 5, 2024 meeting has been canceled. There will be a placeholder for this meeting on Wednesday, November 6, 2024.

No formal action was taken.

## **B. Minutes for Approval**

1. Consider for Approval the Minutes of the March 5, 2024 Regular Meeting

Commissioner Felt moved to approve the minutes of the March 5, 2024 Commissioners' regular meeting. Commissioner Baker seconded the motion. The motion carried unanimously.

## **C. Contracts/Grant Consideration**

1. Consider Consultant Scope of Work for KANK Airport Fuel Farm Replacement Project - Zech Papp Deputy Administrator Helmke addressed the Board to consider the Consultant Scope of Work for KANK Airport Fuel Farm Replacement Project.

Discussion ensued during which Helmke, Manager Papp, Administrator Reimer, Director Short, and Attorney Tom responded to Commissioner's questions.

Commissioner Baker moved to engage Dibble Engineering for Design, Engineering and Bid Phase work related to the Harriet Alexander Field - Salida Regional Airport Fuel Farm Replacement project at proposed cost of \$252,846, and direct staff to amend Dibble's existing General Services Agreement contract to include this scope of work. In doing so, accept the DOLA EIAF grant award 9741, a reimbursement grant from the State of Colorado for \$1 Million toward the Fuel Farm Replacement project, which will be invoked upon acceptance of DOLA funds for this project. Commissioner Felt seconded the motion. The motion carried unanimously.

## **E. Hearing Consent Agenda- Agenda Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Agenda. These items, if approved, will include signing authority to the Chair of the Board on the related Resolution(s).**

Commissioner Felt moved to approve the Hearing Consent Agenda. Commissioner Baker seconded the motion. The motion carried unanimously.

1. **Name of Project:** Fairview Agricultural Exemption  
**Applicant:** The Fairview Cemetery Assoc., Inc.  
**Location:** 8105 County Road 144 Salida, CO 81201  
**Zone:** Rural  
**Request:** To subdivide a 68.58 acre parcel currently used for cemetery and agricultural purposes into two parcels, one measuring 4.07 acres and the other measuring 64.51 acres. The newly created smaller parcel is for use as a residence.

**C. Contracts/Grant Consideration**

2. Consider Consultant Scope of Work for KANK Airport Taxiway Alpha Extension Project - Zech Papp

Deputy Administrator Helmke addressed the Board to consider the Consultant Scope of Work for KANK Airport Taxiway Alpha Extension Project.

Manager Papp spoke.

Attorney Tom spoke.

Helmke and Attorney Tom responded to Commissioner's questions.

Commissioner Baker moved to engage Dibble Engineering for Design, Engineering and Bid Phase work related to the Harriet Alexander Field - Salida Regional Airport Taxiway Alpha Extension project at a proposed cost of \$313,614.36, and direct staff to amend Dibble's existing General Services Agreement contract to include this scope of work. Commissioner Felt seconded the motion. The motion carried unanimously.

3. Consider Consultant Scope of Work for Sheriff's Office Facility Owner's Rep Services - Reimer/Helmke

Deputy Administrator Helmke addressed the Board to consider the Consultant Scope of Work for Sheriff's Office Facility Owner's Rep Services.

Administrator Reimer spoke.

Discussion ensued.

Commissioner Felt moved to approve the staff recommendation to engage Dynamic Program Management (DPM) for Owner's Rep services related to the Sheriff's Office headquarters remodel/renovation project at the proposed Not to Exceed cost of \$172,454, and direct staff to amend DPM's existing General Services Agreement contract to include this scope of work. Commissioner Baker seconded the motion. The motion carried unanimously.

**D. Consent Agenda**

Commissioner Felt moved to approve the Consent Agenda. Commissioner Baker seconded the motion. The motion carried unanimously.

1. Pay the Bills
2. Approve Common Ground Partnerships for Rec Rangers/Rec Adopters and the Central Colorado Conservancy's Community Conservation Connection Program - Knowles/Helmke; Ben Doon
3. Approve Letter of Support for Upper Arkansas Watershed Partnership's application to National Park

Service - River Trails Conservation Assistance Program for South Ark project - Chris Lamson (Trout Unlimited); Helmke

4. Acknowledge the Sheriff's Office Monthly Report for February 2024
5. Approve the Veteran's Service Officer's Monthly Report for February 2024

#### **F. Regular Agenda Items**

1. Direction on 2025 Congressional Directed Spending project support request submission - Helmke

Deputy Administrator Helmke addressed the Board for direction on the 2025 Congressional Directed Spending project support request submission.

Helmke responded to Commissioners' comments and questions.

Director Short spoke.

Discussion ensued during which Helmke, Reimer, and Short spoke.

Commissioner Baker moved to submit the Chaffee County Fairgrounds facilities project funding request to the Congressionally Directed Spending/Community Project Funding appropriations request for FY25, and direct staff to complete the requisite form(s) by March 15, 2024.

Commissioner Felt seconded the motion. The motion carried unanimously.

#### **H. Executive Session**

1. Executive Session under C.R.S § 24-6-402(4)(b) for purposes of receiving legal advice on specific legal questions involving land use matters. County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Finance Director Dan Short, Planning Director Miles Cottom, Deputy County Attorney Lynda Knowles, and County Attorney Daniel Tom may attend.

Chair Wood addressed the Board regarding entering into executive session pursuant to § 24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice on specific legal questions involving land use matters.

Commissioner Baker moved to go into executive session pursuant to § 24-6-402(4)(b), C.R.S. for the purpose of receiving legal advice on specific legal questions involving land use matters. He stated that Commissioners Baker, Felt, and Wood and County Attorney Daniel Tom will attend, and Deputy County Attorney Lynda Knowles, County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Director of Finance Dan Short, and Planning Director Miles Cottom may attend. Commissioner Felt seconded the motion. The motion carried unanimously.

Attorney Tom stated that this executive session would constitute privileged attorney-client communications and no further recording of the executive session would be necessary.

The following persons are in attendance for executive session: Commissioners Baker, Felt, and Wood and County Attorney Daniel Tom, Deputy County Attorney Lynda Knowles, County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Director of Finance Dan Short, Planning Director Miles Cottom, Sheriff John Spezze, and Undersheriff Andy Rohrich.

