



Chaffee County Commissioners Meeting
September 17, 2024

These minutes have been taken remotely via Zoom. Some County staff, representatives from other governments and government agencies, and others from the public may attend, including participating in the public hearing portion of the meeting, remotely via Zoom.

A. Call to Order

The regular meeting of the Board of Commissioners was held on September 17, 2024, at the Buena Vista Community Center. Board members present were Chair P. T. Wood, Commissioner Keith Baker and Commissioner Greg Felt (remotely).

Others present in person were County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Director of Finance Dan Short, Deputy County Attorney Lynda Knowles, Assistant County Attorney Jake Ruttinger and Planning Director Miles Cottom.

Others present remotely were Planning Manager Garry Baker (Item E.6. only), Planner Brandon Wolff and Deputy County Clerk Ray Milstein.

1. Pledge of Allegiance

Following the Pledge of Allegiance, Chair Wood called the meeting to order at 9:00 a.m.

2. Approve Agenda

Chair Wood stated that Item E.5. will be moved to the October 1, 2024 Board of County Commissioners' regular meeting.

Commissioner Felt moved to approve the Agenda, with Item E.5. moved to the October 1, 2024 Board of County Commissioners' regular meeting. Commissioner Baker seconded the motion. The motion carried unanimously.

3. Review Public Meeting List

The Board reviewed the public meeting list.

4. Public Comment

Chair Wood asked for public comment. He stated that you'll have up to 3 minutes to speak, and please give your name and address for the record.

Public Comment was given by:

Jan Wondra, Managing Editor, Ark Valley Voice, 101 N F St, Salida.
Joe Cooper, 9325 County Road 160, Salida.

Chair Wood asked for public comment from remote attendees online.

There were none.

B. Minutes for Approval

Commissioner Felt moved to approve the minutes of the September 10, 2024 Board of County Commissioners' Regular meeting. Commissioner Baker seconded the motion. The motion carried unanimously.

C. Consent Agenda

Commissioner Baker moved to approve the Consent Agenda. Commissioner Felt seconded the motion. The motion carried unanimously.

1. Pay the Bills
2. Accept Easement from John & Donna Rhoads for Maintenance of County Road 110
3. Acknowledge the Treasurer's Monthly Report for August 2024
4. Approval of an MOU between the Arkansas River Watershed Collaborative and Chaffee County - Kayla Malone

D. Hearing Consent Agenda - Agenda Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Agenda. These items, if approved, will include signing authority to the Chair of the Board on the related Resolution(s).

Chair Wood asked if anyone from the public wished to testify about this/these item(s).
There was no public comment.

Commissioner Felt moved to approve the Hearing Consent Agenda. Commissioner Baker seconded the motion. The motion carried unanimously.

1. **Name of Project:** Price Plat Amendment
Applicant: Derek Price and Tara Baxter
Location: 16799 Willow Tree Drive
Request: To relocate the well and OWTS envelopes on the plat.
Planner: Nick Gomer / 719-530-5571 / ngomer@chaffeecounty.org
2. **Name of Project:** Wroten Lot Line Elimination
Applicant: Caleb and Anitta Wroten, Represented by Tom Steinau
Location: 27396 County Road 314 and parcel 327122300072
Request: To eliminate a lot line between two lots creating one 1.47 acre lot
Planner: Nick Gomer / 719-530-5571 / ngomer@chaffeecounty.org

E. Contracts/Grant Consideration

1. Approve Selection of Contract Engineering Services for the Salida Airport & Award Contract to Selected Vendor - Zech Papp

Administrator Reimer (in Airport Manager Zech Papp's absence) addressed the Board to consider the approval of the selection of contract engineering services for the Salida Airport and award the contract to a selected vendor, Dibble Engineering.

Commissioner Baker moved to approve the selection of contract engineering services for the Salida Airport and award the contract to the selected vendor, Dibble Engineering. Commissioner Felt seconded the motion. The motion carried unanimously.

2. Approve Scope of Services #2 for Landfill Engineering under General Services Agreement with Sanborn Head - Beth Helmke; Don Reimer; Shannon Wilcox

Deputy County Administrator Helmke addressed the Board to consider approval of the Scope of Services #2 for landfill engineering under the General Services Agreement with Sanborn Head, and direct staff to work through the legal office to amend their General Services Agreement to finalize the contract.

Chair Wood invited questions and/or comments.
Brief discussion ensued.

Commissioner Baker moved to approve the Scope of Services #2 for landfill engineering under General Services Agreement with Sanborn Head. Commissioner Felt seconded the motion. The motion carried unanimously.

3. Approve terms of proposed Funding IGA for multi-jurisdictional Chaffee Housing Authority addressing fiscal years 2025 and 2026 - Reimer; Helmke; Short; Knowles

Administrator Reimer addressed the Board to consider approving the terms of the proposed Intergovernmental Funding Agreement (IGA) for multi-jurisdictional Chaffee Housing Authority addressing fiscal years 2025 and 2026.

Discussion ensued.

Chair Wood asked if there were any questions or comments. There were none.

Commissioner Felt moved approval of the proposed funding IGA for the Chaffee Housing Authority, subject to legal review, and the coordination with the other two communities, the Town of Buena Vista and the City of Salida, on finalizing any language.

Commissioner Baker seconded the motion. The motion carried unanimously.

4. Approve proposed amendments to the IGA governing the multi-jurisdictional Chaffee Housing Authority - Reimer; Helmke; Short; Knowles

Deputy County Administrator Helmke addressed the Board to consider approving the proposed

amendments to the IGA governing the multi-jurisdictional Chaffee Housing Authority.

Discussion ensued.

Deputy Administrator Helmke responded to Commissioners' questions.

Attorney Knowles spoke.

Commissioners' responded.

Chair Wood invited comments. There were none.

Commissioner Baker moved to approve the proposed amendments to the IGA governing the multi-jurisdictional Chaffee Housing Authority, subject to legal review. Commissioner Felt seconded the motion. The motion carried unanimously.

5. Consider selection of contractor in response to RFP solicitation: "Poncha Pass Private Douglas-fir Beetle Salvage Service Work" facilitated in partnership with Colorado State Forest Service (CSFS) - Andy Lerch, CSFS; B. Helmke

Chair Wood repeated that this Item E.5. will be removed from this agenda and heard instead at the October 1, 2024 Board of County Commissioners' regular meeting.

6. Consider engagement with CivicPlus for development of online Building and Planning permitting software for initial term at cost of \$58,860 - G. Baker; D. Reimer

Planning Manager Baker addressed the Board to consider engagement with CivicPlus for the development of an online Building and Planning permitting software for the initial term at a cost of \$58,860.

Discussion ensued.

Manager Baker responded to questions.

Manager Cottom responded to Attorney Knowles' question.

Commissioner Felt moved to approve the agreement with CivicPlus for development of online Building and Planning permitting software for the initial term at a cost of \$58,860. Commissioner Baker seconded the motion. The motion carried unanimously.

F. Regular Agenda Items

1. **Public Hearing** to Consider Intergovernmental Agreement in lieu of 1041 Permit for Triview Metropolitan District to Facilitate a Municipal Water Project on the AVIC and Bale Ditches - Miles Cottom

Director Cottom addressed the Board to consider entering into an Intergovernmental Agreement in lieu of 1041 Permit for Triview Metropolitan District to facilitate a Municipal Water Project on the Arkansas Valley Irrigation Company (AVIC) and Bale Ditches.

Discussion ensued.

Director Cottom and Administrator Reimer responded to the Commissioners' questions.

Chair Wood opened the public comment portion of the hearing at 9:48 a.m. and asked for public

comment, including from online attendees.

There were no comments, and the public comment portion of the hearing was closed.

Commissioner Felt moved to approve entering into an Intergovernmental Agreement in lieu of a 1041 Permit for Triview Metropolitan District to facilitate a Municipal Water Project on the AVIC and Bale Ditches. Commissioner Baker seconded the motion. The motion carried unanimously.

3. **Public Hearing to** Consider request to transfer multi-year Special Event Permit (Resolution 2024-18) from Bonfire Entertainment, LLC to the Chaffee County Community Foundation - Miles Cottom

Location of Event: The Meadows Farm, 15264 County Road 350, Buena Vista

Date of Event: Annually, near the end of September

Maximum # of Attendees: 9500, plus 600 staff

Director Cottom and Administrator Reimer addressed the Board to consider a request to transfer a multi-year Special Event Permit (Resolution 2024-18) from Bonfire Entertainment, LLC to the Chaffee County Community Foundation.

Chair Wood opened the public hearing portion of this meeting and invited public comments from all attendees, including those online.

There were none and the public hearing was closed.

Commissioner Baker moved to approve the transfer of a multi-year Special Event Permit (Resolution 2024-18) from Bonfire Entertainment, LLC to the Chaffee County Community Foundation. Commissioner Felt seconded the motion. The motion carried unanimously.

2. **10:30 -** Accept Stipulation for Water Court Case Number 2022CW3004 on the Triview Case

Chair Wood asked if this Item had to wait till 10:30.

Administrator Reimer stated our outside water counsel will not be available until 10:30 and recommended waiting for him.

Chair Wood moved this Item F.2. to 10:30 a.m. today.

Attorney David Shohet, Triview Metropolitan District, addressed the Board regarding the stipulation for Water Court Case Number 2022CW3004 on the Triview Case.

Discussion ensued.

Attorney Shohet responded to Commissioner's questions.

Commissioner Felt moved to approve the stipulation for Water Court Case Number 2022CW3004 with the elements discussed in the draft decree, as Attorney Shohet noted, on the Triview Case. Commissioner Baker seconded the motion. The motion carried unanimously.

Attorney Shohet raised a question to the Commissioners. Commissioners responded to David's question.

Attorney Steve Sims, Triview, offered clarification.

G. Active Projects

H. Adjourn

Director Cottom and Commissioner Baker shared information prior to adjournment.

Deputy Administrator Helmke noted Zoom problem beyond our control caused live-streaming this meeting to be problematic; however the recording will be posted.

There being no more comments, the meeting was adjourned at 10:46 a.m.

Attest:

A handwritten signature in cursive script that reads "Lori Mitchell". The signature is written in dark ink on a light-colored background.

Lori Mitchell, County Clerk