



Chaffee County Commissioners Meeting
October 1, 2024

These minutes have been taken remotely via Zoom. Some County staff, representatives from other governments and government agencies, and others from the public may attend, including participating in the public hearing portion of the meeting, remotely via Zoom.

A. Call to Order

The regular meeting of the Board of Commissioners was held on October 1, 2024, at the Chaffee County Courthouse. Board members present were Chair P. T. Wood, Commissioner Keith Baker, and Commissioner Greg Felt.

Others present in person were County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Deputy County Attorney Lynda Knowles, Finance Director Dan Short (F.4. only) and Planning Manager Garry Baker.

Others present remotely were Planner Brandon Wolff, GIS Coordinator Eric Lubell, and Deputy County Clerks Kit Kuester and Ray Milstein.

1. Pledge of Allegiance

Following the Pledge of Allegiance, Chair Wood called the meeting to order at 9:01 a.m.

2. Approve Agenda

Commissioner Baker moved to approve the Agenda. Commissioner Felt seconded the motion. The motion carried unanimously.

3. Review Public Meeting List

The Board reviewed the public meeting list.

4. Public Comment

Chair Wood asked for public comment. He stated that you'll have up to 3 minutes to speak, and please give your name and address for the record.

Public Comment was given by:

Joe Cooper, 9325 County Road 160, Salida.

Doug Mendelsen, 1040 H Street, Salida.

Chair Wood asked for public comment from remote attendees online.
There were none.

B. Minutes for Approval

1. Consider for Approval the Minutes of the September 12, 2024 Special Meeting
Commissioner Baker moved to approve the minutes of the September 12, 2024 Commissioners' Special meeting. Commissioner Felt seconded the motion. The motion carried unanimously.
2. Consider for Approval the Minutes of the September 17, 2024 Regular Meeting
Commissioner Baker moved to approve the minutes of the September 17, 2024 Commissioners' Regular meeting. Commissioner Felt seconded the motion. The motion carried unanimously.

C. Consent Agenda

Commissioner Felt moved to approve the Consent Agenda. Commissioner Baker seconded the motion. The motion carried unanimously.

1. Pay the Bills
2. Approve Letter of Support for Salida Mountain Trails for their pursuit of a Colorado Parks & Wildlife Grant for improvements to the Burmac Trailhead - B. Helmke; Jon Terbush, Salida Mountain Trails

D. Hearing Consent Agenda - Agenda Items are listed on the Hearing Consent Agenda because no testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Agenda. These items, if approved, will include signing authority to the Chair of the Board on the related Resolution(s).

Chair Wood stated that these items are those that would normally require a hearing, but no public testimony is expected. In the event a Commissioner or any member of the public wishes to testify regarding an item on the Consent Agenda, the item will be removed and considered with the Regular Agenda. These items, if approved, will include signing authority to the Chair of the Board on the related Resolution(s).

Chair Wood asked if anyone from the public wished to testify on this/these item(s).
There was no public comment.

Commissioner Baker moved to approve the Hearing Consent Agenda. Commissioner Felt seconded the motion. The motion carried unanimously.

1. Hearing to Consider the Ark Valley High Rollers Special Event Liquor Permit Application
Event Date: October 19, 2024
Event Location: Ramps & Alleys, 645 E Rainbow Blvd, Salida
2. Hearing to Consider the Guidestone Special Event Liquor Permit Application
Event Date: October 12, 2024
Event Location: Hutchinson Homestead, 8913 W Hwy 50, Salida

3. Hearing to Consider the Liquor License Renewal for High Peaks Liquor, DBA High Peaks Liquor at 12950 Hwy 24, Unit A, Buena Vista, CO 81211

E. Contracts/Grant Consideration

1. Consider selection of contractor in response to RFP solicitation: "Poncha Pass Private Douglas-fir Beetle Salvage Service Work" facilitated in partnership with Colorado State Forest Service (CSFS) - Andy Lerch, CSFS; B. Helmke

Deputy County Administrator Helmke addressed the Board regarding the selection of a contractor in response to the Request For Proposal solicitation: "Poncha Pass Private Douglas-fir Beetle Salvage Service Work" facilitated in partnership with Colorado State Forest Service (CSFS).

By consensus, the Board will revisit this discussion as bids within project parameters surface.

2. Consider Approval of the Clinical Affiliation Agreement between Chaffee County Emergency Medical Services and Colorado Mountain College - Lynda Knowles / Josh Hadley

Attorney Knowles addressed the Board to consider the approval of the Clinical Affiliation Agreement between Chaffee County Emergency Medical Services and Colorado Mountain College.

Commissioner Felt moved to approve the Clinical Affiliation Agreement between Chaffee County Emergency Medical Services and Colorado Mountain College. Commissioner Baker seconded the motion. The motion carried unanimously.

F. Regular Agenda Items

1. Consider Resolution 2024-65 in support of Chaffee Housing Authority Ballot Measure 6A - Commissioner P.T. Wood

Chair Wood addressed the Board to consider Resolution 2024-65 in support of Chaffee Housing Authority Ballot Measure 6A.

Discussion ensued.

Commissioner Baker moved to approve endorsing Resolution 2024-65 in support of Chaffee Housing Authority Ballot Measure 6A. Commissioner Felt seconded the motion. The motion carried unanimously.

2. Consider Resolution 2024-66 in support of Chaffee Housing Authority Ballot Measure 6B - Commissioner P.T. Wood

Chair Wood addressed the Board to consider Resolution 2024-66 in support of Chaffee Housing Authority Ballot Measure 6B.

Commissioner Felt moved to approve endorsing Resolution 2024-66 in support of Chaffee Housing Authority Ballot Measure 6B. Commissioner Baker seconded the motion. The motion carried

unanimously.

3. Approve release of Lot Sales Restriction for Timber Creek Ranch Subdivision Phase 1 - Garry Baker

Planning Manager Baker addressed the Board and shared a presentation to consider approving the release of Lot Sales Restriction for Timber Creek Ranch Subdivision Phase 1.

Discussion ensued.

Chair Wood asked if there were any public comments to be made, including remote attendees online.

Public Comment was given remotely online by:

Brady Becker, 8495 County Road 160, Salida.

Commissioner Felt moved to continue this discussion at the Board of County Commissioners' Regular meeting of October 15, 2024. Commissioner Baker seconded the motion. The motion carried unanimously.

4. **Executive Session** under C.R.S. § 24-6-402(4)(f) to consider personnel matters regarding the retention of outside legal counsel for the County to work with the County Attorney's Office, and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. - County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Finance Director Dan Short, and Deputy County Attorney Lynda Knowles may attend.

Chair Wood addressed the Board to enter into Executive Session under C.R.S. § 24-6-402(4)(f) to consider personnel matters regarding the retention of outside legal counsel for the County to work with the County Attorney's Office, and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Commissioner Baker moved to enter into executive session pursuant to § 24-6-402(4)(f), C.R.S. to consider personnel matters regarding the retention of outside legal counsel for the County to work with the County Attorney's Office, and not involving any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. He stated that County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Finance Director Dan Short, and Deputy County Attorney Lynda Knowles may attend. Commissioner Felt seconded the motion. The motion carried unanimously.

Chair Wood stated there would be a discussion after the Executive session.

The following persons are in attendance for the executive session: County Administrator Don Reimer, Deputy County Administrator Beth Helmke, Finance Director Dan Short, and Deputy County Attorney Lynda Knowles.

The Commissioners moved into executive session at 9:57 a.m.

The Commissioners came out of executive session at 10:12 a.m. with no decisions being made.

Chair Wood stated the session was recorded, such recording to be kept by the County Clerk for 90 days, and that if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to enter the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, he asked that you state your concerns for the record.

Hearing none, Chair Wood returned the meeting to regular agenda.

I, P. T. Wood, Chair of the Chaffee County Board of County Commissioners, do hereby attest that the statements and discussions that took place during the executive session held on October 1, 2024, were confined to the topic described in the announcement of such session and authorized by the provisions of § 24-6-402(4)(f), C.R.S. The session was recorded on separate medium.



P. T. Wood, Chair

5. Discuss Interim Contract for Legal Services

Chair Wood addressed the Board concerning 1) the current transition we are in since the resignation two weeks ago, of County Attorney Daniel Tom, and finalizing the necessary moves to appoint Deputy County Attorney Lynda Knowles as Acting County Attorney and 2) finalizing an outside service agreement with Karp, Neu & Hanlon P.C. to advise and help fill the County Attorney position.

Commissioner Felt moved to direct staff to take the necessary steps to formally make Lynda Knowles our Acting County Attorney, and also to work on finalizing a letter of engagement or service agreement with Karp, Neu & Hanlon P.C.

Commissioner Baker seconded the motion. The motion carried unanimously.

G. Active Projects

H. Adjourn

There being no objections, the meeting was adjourned at 10:18 a.m.

Attest:

A handwritten signature in cursive script that reads "Lori Mitchell". The signature is written in dark ink on a light-colored background.

Lori Mitchell, County Clerk