



Salida Airport at Harriet Alexander Field

9255 County Road 140
SALIDA, CO 81201

PHONE (719) 539-3720/ CELL (719)239-1648/ FAX (719) 539-7442

EMAIL zpapp@chaffeecounty.org

WEBSITE www.chaffeecounty.org

Airport Advisory Board Meeting Minutes

July 23, 2025

9:00 a.m.

1. Call to Order

Steve Bush called the meeting to order at 9:02 a.m. Those present in person were Airport Manager Zech Papp, Tara Miller, Steve Bush, Jerry Cunningham, Jim Oglesby, Barbara Struble, Michael Marino, Commissioner P.T. Wood, Salida Councilman Aaron Stephens, Chaffee County Administrator Don Reimer, and Airport Employee Justin Mann. Participating in the meeting via zoom were Shawn O'Day and Salida Administrator Christy Doon.

2. Minutes for Approval

Jerry Cunningham moved to approve the May 28, 2025 Meeting Minutes. Barbara Struble seconded the motion. All approved.

3. Public Comments

None.

4. New Business

- a. Hanger West LLC Lease Amendment / New Lease with BAO Properties LLC – Hanger West LLC is amending their lease because there are going to be 2 hangars in one structure, each with different lessees. The square footage will be split equally between the two lessees. Hanger West LLC will be leasing Site N1, and BAO Properties LLC will be leasing Site N2. Steven Bush moved to approve the lease amendment and new lease. Jim Oglesby seconded the motion. All approved.

5. Old Business

- a. Fuel Farm Project – Zech is working with American Environmental Aviation to get the contract in place and is in the process of setting up a meeting with American Environmental Aviation, Pyramid Construction, Dibble Engineering and Chaffee County Staff to discuss the different phases of the project.
- b. Taxiway A Project – The contract for the Taxiway A Project with Dibble Engineering has been finalized. The Pyramid Construction contract is in the process of being signed by all the parties. There will be a pre-



construction meeting on July 29th, and work should commence the week of August 4th.

- c. Airport Wildlife Fence – Southwest Conservation Corps (SCC) is currently installing the new fencing. Wooden posts will be also be installed at each property marker along the north side of the Airport. The SCC volunteers will have an education day at the Airport Friday, July 25th when Zech will present on Airport operations, careers in aviation and how aircraft fly.

6. Manager's Report – Activities during last month; statistics of prior months; updates; other projects – Staff has been performing a lot of property maintenance, which includes a lot of mowing.

The Phillips 66 representative was at the Airport on July 22nd to view the old fuel farm and view the location of the new fuel farm. Phillips 66 is in the process of implementing a new fuel tracking system which would replace QuickBooks, but the new program will not likely be used at the Airport until the new fuel farm is completed.

The crack fill project is done for the time being. It will be resumed this fall when the temperatures aren't so high.

Fuel sales have been steady.

There is a new hangar starting construction mid-August by the water tower.

- 7. Adjourn** – There being no further meeting business, Jerry Cunningham moved to adjourn at 9:16 a.m. Steve Bush seconded the motion and the meeting adjourned.

Respectfully submitted,



Tara Miller
Secretary to the Airport Board