



Salida Airport at Harriet Alexander Field

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Airport Advisory Board Meeting Minutes

October 22, 2025

9:00 a.m.

1. Call to Order

Zech Papp called the meeting to order at 9:02 a.m. Those present in person were Airport Manager Zech Papp, Tara Miller, Jerry Cunningham, Charles Collman, Randall Cone, Jim Oglesby, Barbara Struble, Michael Marino, Shawn O'Day, Commissioner P.T. Wood, and Airport employee Ethan Smith. Salida Administrator Christy Doon participated in the meeting via zoom.

2. Minutes for Approval

Jerry Cunningham moved to approve the September 24, 2025 Meeting Minutes. Jim Oglesby seconded the motion. All approved.

3. Public Comments

None.

4. New Business

- a. 2026 Meeting Dates – The 2026 meeting schedule was discussed. Randall Cone moved to approve the 2026 meeting dates. Barbara Struble seconded the motion. All approved.

- b. Airport Board Vacancies / Term Expirations – Tara Miller informed the board that Charles Collman & Jerry Cunningham's terms are expiring January 31, 2026. The intergovernmental agreement (IGA) between the City of Salida and Chaffee County for the operation and management of the Salida Airport was updated in 2024. The updated IGA states that members may serve a maximum of three consecutive full terms. Charles Collman and Jerry Cunningham have both served three consecutive, full terms and are not eligible for reappointment at this time. Chaffee County is advertising for the 2 vacant seats in the newspapers and on the County website.

2026 Proposed Projects – Zech spoke about the 2026 projects and the proposed budget. The only items that were added to the 2026 proposed budget were to make Justin Mann a full-time employee at the Airport, and an addition of \$85,000 for capital improvements. The area that is expected to be developed with new hangars needs water and power and needs to be environmentally cleared before any work can commence. The



\$85,000 addition to the proposed budget will be used to begin work on those items.

Zech stated that he needs to meet with the City of Salida and Chaffee County to discuss the vision for the future expansion, and to discuss revenue generation and return on investment. Commissioner Wood spoke about the County's desire for the Airport Board to make those recommendations for the future expansion. A committee will be formed to begin working on those recommendations.

The minimum construction standards for hangars need to be updated prior to any building. Zech is hoping to get those updated this winter.

The possibility of building an airport owned hangar that could be rented out was briefly discussed. Commissioner Wood stated that a capital project that was revenue positive, such as a hangar for rent, would be considered differently than a project that was not bringing in revenue.

5. Old Business

a. Fuel Farm Project

b. Taxiway A Project– The Fuel Farm Project and Taxiway A Project were discussed as one item.

The last component of the Taxiway A Extension project is the installation of the electrical for the runway signs and installing the signs. The runway signs are backordered until the end of November.

Pyramid Construction began excavating for the Fuel Farm pads this week, and the fuel tanks have been ordered. The Fuel Farm will likely be completed in January or February, weather permitting. Determining how to decommission the old fuel system will be tackled once the new system is up and running.

6. Manager's Report – Activities during last month; statistics of prior months; updates; other projects – Fuel sales are on track to set a new sales record this year. Staff are gearing up for winter. Michael Marino asked if there was a plan to extend the new taxiway to full length. Zech stated that the taxiway between Alpha 1 and Alpha 2 needs to be replaced or repaired prior to any other taxiway projects being done.

7. Adjourn – There being no further meeting business, Randall Cone moved to adjourn at 9:42 a.m. Jim Oglesby seconded the motion and the meeting adjourned.

Respectfully submitted,

Tara Miller

Tara Miller
Secretary to the Airport Board

