



Salida Airport at Harriet Alexander Field

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Airport Advisory Board Meeting Minutes

November 19, 2025

9:00 a.m.

1. Call to Order

Steve Bush called the meeting to order at 9:06 a.m. Those present in person were Airport Manager Zech Papp, Tara Miller, Steve Bush, Charles Collman, Randall Cone, Jim Oglesby, Michael Marino, Shawn O'Day, and Commissioner P.T. Wood. There were no attendees on Zoom.

2. Minutes for Approval

Randall Cone moved to approve the October 22, 2025 Meeting Minutes. Michael Marino seconded the motion. All approved.

3. Public Comments

None.

4. New Business

- a. Minimum Construction Standards – The Airport's minimum construction standards need to be updated.
- b. Airport Guiding Documents – The Airport's guiding documents need to be updated.

Zech suggested that the board members log on to the Central Colorado Regional Airport's (Buena Vista) website and review their guiding documents and minimum construction standards. The Salida Airport will likely use the Buena Vista Airport's information as a template for updating the guiding documents and the minimum construction standards.

- c. Hangar Development Plan & Fee Discussion – Zech has been working with the Planning Department to sort out the details for new hangars, as there are some new requirements in the Land Use Code.

Drainage/stormwater plans are one of the points being discussed. There was a brief conversation about the hangar layout for the area that is going to be developed. Zech currently has around fifty letters of intent for hangars.

5. Old Business

- a. Fuel Farm Project – American Environmental is entering into a contract with Pyramid Construction to complete all the civil site work for the Fuel



Farm. They will be at the Airport on December 1st to pour concrete. The fuel tanks were slightly held up due to permitting from Oil & Public Safety. The tanks will likely be delivered mid-March.

- b. Taxiway A Project – The substantial completion walkthrough on this project was done last week. The final items are re-seeding a couple of areas and the runway signage. The signs are set to be shipped on November 25th, so they should be installed at the beginning of December.
- c. Board Vacancies – There are 3 upcoming vacancies on the Airport Board. The City of Salida needs to appoint one member, and the County needs to appoint two members. The City's deadline for letters of interest is closing soon, and they may want one board member and Zech to attend the interviews. The County is accepting letters of interest until December 23rd.

6. Manager's Report – Activities during last month; statistics of prior months; updates; other projects – The heater in the Airport has not been working for the past three weeks and needs to be replaced. Fuel sales are still very good. As of today, the Airport has sold 73,000 gallons of fuel this year. The entire airfield was restriped recently. Tuesday, November 25th, CDOT will be at the Airport to review the airfield improvements and the paving project for a contest. CDOT will be awarding an airport for the best paving improvement in the state. Staff may do one more pass with the crack fill machine before winter sets in.

7. Adjourn – There being no further meeting business, Randall Cone moved to adjourn at 9:38 a.m. Steve Bush seconded the motion and the meeting adjourned.

Respectfully submitted,

Tara Miller

Tara Miller
Secretary to the Airport Board

